

## **TERMS OF AGREEMENT**

I hereby authorize the City of Mary Esther, as my agent; to automatically debit my bank account for payment of all bills issued by the City's Water department. If for some reason the City cannot automatically debit my account, I authorize the issue, signature and presentation of a paper draft on my account for payment of water bills rendered. The City will advise, by notice on the bill, the amount to be drafted in approximately 10 days after the bill date. I understand I must notify the City's Water department upon receipt of my bill of any dispute regarding the amount of the bill.

I understand the City of Mary Esther may impose a processing fee if the draft is not paid by my bank, due to insufficient funds or my account being closed, and that I remain personally liable for the amount on my bill in such event. This authorization will be in effect until either party gives written notice to the other of termination. I understand the City must receive my notice in time to have a reasonable opportunity to act.

In consideration of this service, to the extent permitted by applicable law, I hereby release and hold harmless the City of Mary Esther for all claims of liability, whether or not contributed to by negligence, with respect to the debit of my account. In no event will the City be liable for the acts or omissions of other, including the bank and clearing houses, which receive and transmit the debit instructions.

### **RETURN TO:**

The City of Mary Esther Accounting & Finance Department 195 Christobal Rd. N. Mary Esther, FL 32569
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## Paying Your Water Bill Has Just Gotten Easier!

**QUICK PAY** with The City of Mary Esther can save you time and money. Sign up now for free electric funds transfer, it's quick and easy to do. Complete the authorization agreement below, include a voided check or deposit slip and return it with your bill or drop it off at City Hall. It's that simple. No more postage and no more hassles or cost associated with writing checks

With **QUICK PAY**, you will continue to receive a monthly bill, which will indicate the amount your bank account is be drafted in approximately 10 days after the bill date. Your bank statement showing the actual debit will be your proof of payment.



## **QUICK PAY** Authorization Agreement

I (we) hereby authorize The City of Mary Esther as my agent, to automatically debit the bank account listed below for payment of all bills issued by the City's Water department. I understand that it is my responsibility to notify the City in writing, if I change banks or account numbers by mailing a voided check or deposit slip.

Name \_\_\_\_\_ Bank Name \_\_\_\_\_

Home Phone \_\_\_\_\_ Branch \_\_\_\_\_

Business Phone \_\_\_\_\_ Type of Account: Checking \_\_\_ Savings\_\_\_

Water Account # \_\_\_\_\_ Bank Account # \_\_\_\_\_

This authorization will be in effect until either party gives written notice to the other of termination. I understand my notice must be received in time to give the City reasonable opportunity to act. A final bill will not be sent through the electronic bank draft system, but directly to me for payment.

Address \_\_\_\_\_ State \_\_\_ Zip \_\_\_\_\_ Date \_\_\_\_\_

City \_\_\_\_\_ Signature \_\_\_\_\_

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**NOTE:** Please include a deposit slip or voided check from the bank listed above.